



THE SUSTAINABILITY LEADERSHIP AWARD



Organised by-



Nomination Form

*Nomination Form can also be filled in Bangla

Nominate self:
 Nominate others:

Nominated company/group name-
 Year of establishment-

Chairperson/ MD/ CEO-
 Name
 Mobile Email

Contact person-
 Name
 Mobile Email

Company Details

Business type-

Total revenue: 2019.....2020.....2021.....
 Revenue growth: 2019.....2020.....2021.....
 Total export: 2019.....2020.....2021.....
 Export growth: 2019.....2020.....2021.....
 Number of employees: 2019.....2020.....2021.....
 Gender ratio: Men:..... Women:.....
 Factory address:

You can select one or more subcategories under three major categories (i.e. Social Standards, Environmental Excellence and Innovation Excellence)

Once you have selected your subcategory/subcategories, please write down a short brief about your practices (within 1000 words) under each subcategory. Successful practices will be shortlisted for auditors visits. Please note that the last day for submission is **25th September, 2022**

The categories and subcategories for the award will be as follows:

Award Category

Social Standards

• Sub Categories

1. Most convincing setup
2. Women empowerment at the workplace
3. Best supported social initiative in the “neighbourhood of a factory”

Innovation Excellence

• Sub Categories

1. Best innovation from a business perspective
2. Best innovation for the future
3. Best innovation for workers welfare

Environmental Excellence

• Sub Categories

1. Environmental champion
2. Water use reduction over a year
3. Recycling of textile waste materials

1.1 Most convincing factory setup

Social Standards

Examples of criteria (Please do not put tick mark):

- o Overall structure of the factory building
- o Approval of all necessary licenses/ permits
- o Floor and machine layout of the factory (occupancy load calculation)
- o Building safety documentation (i.e., fire, electrical and structural assessment)
- o Passageway/ aisles/ evacuation plan
- o Staircases and emergency escape ways
- o Machine safety
- o Chemical management system
- o Ventilation and cooling system, lighting, noise
- o Waste management system
- o Ergonomics assessment and modification system for workers
- o COVID-19 management system and setup
- o Functional factory committees (participation, safety and anti-harassment)
- o Any other good structural facilities (inside and outside of the factories)

1.2 Women empowerment at the workplace

Social Standards

Examples of criteria (Please do not put tick mark):

- o Gender policy
- o Inclusion of women empowerment in company policy
- o Gender data segregation and pay gap analysis
- o Skills development and leadership programme for women employees
- o Encourage women to attend leadership training and apply for better positions
- o The performance evaluation system for women employees
- o Women's representation in mid-level management, floor in charge and supervisor level
- o Women's representation in factory committees
- o Any good example of practising women empowerment in the workplace (advancement of women workers in a management position, etc.)
- o Creating a women-friendly working environment

1.3 Best supported social initiative in the "neighbourhood of a factory"

Social Standards

Examples of criteria (Please do not put tick mark):

- o Mini fire station
- o Community healthcare services
- o Established school, college and mosques
- o Scholarship programme for disadvantaged students
- o Skills development training centre
- o Arranging entrepreneurship training program to run small businesses by the community people
- o Construction of roads
- o Supplying pure drinking water
- o Distribution of warm clothes during winter

2.1 Environmental champion

Environmental Excellence

Examples of criteria (Please do not put tick mark):

- o Input management considering sustainable consumption and production
- o Using best available techniques for resource efficiency (energy, water, etc.)
- o Robust chemical and hazardous waste management
- o Sustainable waste management system
- o Air emission control/reduction of GHG emission
- o Investment in renewable energy and associated output
- o Installation of a solar system
- o 4R strategy for resource saving (reduce, reuse, recycle and recover)
- o Environmental certifications

2.2 The water use reduction over a year

Environmental Excellence

Examples of criteria (Please do not put tick mark):

- o Functional water management system
- o Specific water consumption per unit of production
- o Robust ZLD system in place
- o Rainwater harvesting system with amount of collection for use
- o Hot water/condensate water recovery system with reuse amount
- o Water efficient chemicals, technology and process introduced over a period of time

2.3 Recycling of textile waste materials

Environmental Excellence

Examples of criteria (Please do not put tick mark):

- o Waste materials recycling policy and procedure
- o Quantity of waste material recycled and used over a period of time (relevant to recycling of waste material)
- o Quantity of recycled yarn purchased and used over a year
- o Resource saved through 3R strategy (guideline on how this strategy will measure the use of recycled waste materials)
- o Return on investment (ROI) in waste recycling program

3.1 Best innovation from a business perspective

Innovation Excellence

Examples of criteria (Please do not put tick mark):

- o Product innovation
- o Design innovation
- o Technological innovation
- o Process innovation

3.2 Best innovation for the future

Innovation Excellence

Examples of criteria (Please do not put tick mark):

- o Contributing to circular economy
- o Social innovation (mini fire station)
- o Chemical innovation (green chemistry, bluesign, ZDHC level 3, eco-passport by OEKO-TEX, GOTS, certified chemicals)
- o Efficiency innovation
- o Most innovative technical solutions for environmental performance improvement, e.g.- digital inventory, online monitoring system, resource usage and environmental performance monitoring software, etc.

3.3 Best innovation for workers welfare

Innovation Excellence

Examples of criteria (Please do not put tick mark):

- o Free transportation facility
- o Free lunch and/or breakfast
- o Free education program up to post graduation (for workers' children)
- o Stipend program for workers' children
- o Accident insurance for workers
- o Return to work policy
- o Exceptional healthcare (for pregnant workers, screening for breast cancer, etc.)
- o Balanced nutritious food for all pregnant and breastfeeding mothers
- o Balance food for day-care children
- o Fair price shop
- o Subsidised sanitary napkin and proper disposal system
- o Provide production incentive

If your nomination is shortlisted, then a team will visit the company/factory premise for data verification. Please suggest a date for an appointment between **September 30th and October 30th 2022**.

Note:

At the final stage of the programme assessment the organiser will ask for official documents or records supporting the information provided.

- The organisers reserve the right to verify and validate the information provided.
- The organisers have the right to accept or cancel any or all nominations and make any changes to the assessment modality, as well as revise or cancel the entire programme.

Please sign the duly completed nomination form with your write ups and send the original copy to- Sky Tracker Ltd, House# 147, 2nd Floor, Road# 1 (east side), DOHS Baridhara, Dhaka Cantt. - 1206 or send the scanned copy by email at tsl2022@skytrackerbd.biz

For any further query please feel free to contact at the following Helpline number: +88 019 3388 1133

Signature

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